

Utah County Building Department

51 S. University, Suite 117, Provo, UT 84601, 801-851-8342

Office/Inspection Hours, Monday-Friday 8:00-4:30

Email: stevek@utahcounty.gov

Building Permit Submittal Requirements

For Additions, Garages, Carports, Storage Sheds, or similar

(Failure to submit any of the below items may result in rejection or denial)

New Construction: (Residential, Commercial, or Industrial)

- ☐ **Completed Building Permit Application**
- ☐ **Plot Plan** (electronic copy and two paper copies)
- ☐ **Health Department Approval** (Signature on building permit application if applicable)
(151 S. University Suite 2600, Provo 851-7525)
- ☐ **Construction Plans** (Provide an electronic copy, plus two paper copies of plans printed @ 1/4" per foot or legible scale on 24" x 36" paper.)
- ☐ **Engineered Plans & Calculations** (Provide an electronic copy, plus two paper copies of the plans printed @ 1/4" per foot or legible scale on 24" x 36" paper.)