

(Please read and retain this page for your information)

UTAH COUNTY COMMUNITY DEVELOPMENT

**APPLICATION TO ADJUST A LOT LINE
(Platted Subdivision Lots Only)**

Procedure

1. For lot line adjustments received by the Community Development Department, an “Application to Adjust a Lot Line” must be obtained from the Utah County Community Development Department and completed.
2. The application must contain all requested information and be submitted to the Community Development office for review by 5:00 p.m. 28 days prior to the next regularly scheduled meeting. (Planning Commission meetings are held on the third Tuesday of each month.)
3. The application and all required supporting documentation, and required fee of \$200.00 plus \$20.00 per lot, must be paid before the application can be accepted for review.
4. The Planning Commission will review the application and recommend approval, approval with conditions, or disapproval to the County Commission.
5. The application will then be referred to the County Commission for final action.
6. If the application is approved, all lot owners of the lots included in the exchange will be required to sign a Notice of Approval, which then will be recorded in the office of the Utah County Recorder.
7. The Notice of Approval is not a conveyance of title document. If the application is approved, the owners must prepare, execute and record a separate conveyance document.

UTAH COUNTY COMMUNITY DEVELOPMENT

**APPLICATION TO ADJUST A LOT LINE
(Platted Subdivision Lots Only)**

(All application fees are non-refundable)

Section: _____ Township: _____ Range: _____ Date:

Fee Paid: _____ Receipt # _____ Application Taken By:

All "Applications to Adjust a Lot Line" are subject to the requirements set forth in the Utah State Code and the Utah County Land Use Ordinance. Lot line adjustments may be subject to review by the Planning Commission and approval by the County Commission. Depending on the nature of the proposed lot line adjustment, approval by other agencies such as the Health Department may also be required. The application must not create a violation of the Utah County Land Use Ordinance.

Date: _____

Applicant's Name: _____

Mailing Address: _____

City _____ State _____ Zip _____

Email: _____

Phone: _____

Property Owner's Name (if different from applicant):

Refund Information: If this application fee, or any portion fo the application fee is to be refunded, please indicate Name and Mailing Address where refund may be sent.

Name: _____

Mailing Address: _____ City _____ State _____ Zip _____

(Attach additional sheets if necessary)

1. Type of Large Scale Development within which the lot line adjustment is located: (check one)
_____ Subdivision _____ Planned Unit Development
_____ Recreational Resort _____ Mountain Home Development
2. Describe the proposed lot line adjustment and **attach a copy** of the current plat showing the proposed adjustment:

3. Does the proposed adjustment create any additional lots:

4. State or attach as an exhibit the metes and bounds description of each lot prior to the adjustment:

5. State or attach as an exhibit the metes and bounds description of each lot after the proposed adjustment: _____

6. Will the proposed lot line adjustment, result in a violation of any provision of the Utah County Land Use Ordinance? If so, please describe in detail:

7. Are all owners of the lots involved in the lot line adjustment willing to sign a Notice of Approval of the lot line adjustment? Yes: _____ No: _____

The applicant shall provide and attach the following as part of this application:

A site plan showing the current layout of each lot, the location of all structures, the current front, side and rear setbacks of each structure, the current frontage width, the current location of any wells, the current location of septic tanks and leach fields, the current location of any buried or above ground LPG tanks, the current location of utility lines and utility easements, the current location of irrigation water lines, facilities, and irrigation easements, and the current location of drainage lines.

I certify that the information stated hereon is true and accurate to the best of my knowledge, and that in addition to the application fee, I will be responsible for all required public notice and publication costs.

Signature of Applicant